

Minutes of the meeting of the Council of the Rural Municipality of Biggar #347 held Tuesday, February 19, 2019 in the Municipal Office at Biggar, Saskatchewan.

Present:

Reeve – Jeanne Marie de Moissac
Councillor Division 1 – Brad Poletz
Councillor Division 2 – Rob Danychuk
Councillor Division 3 – Wes Goring
Councillor Division 4 – Barry Sagon
Councillor Division 5 – Brian Fick
Councillor Division 6 – Brian Watson
Acting Administrator – Sandi Silvernagle

Call to Order:

A quorum being present, Reeve de Moissac called the meeting to order at 9:15 a.m.

AGENDA:

19/2019 GORING: That the February 19, 2019 agenda be adopted as presented.

Carried

The 2018 Municipal Hail Insurance depicting the number of claims received, and indemnity paid was acknowledged by council.

NEW BUSINESS:

MUNICIPAL HAIL PREMIUM 2019:

20/2019 DANYCHUK: That the Saskatchewan Municipal Hail premium be paid in August 2019 and that a policy be developed to pay the Municipal Hail premium in August of every year to take advantage of the discount.

Carried

CORRECTION TO FEBRUARY 11 MINUTES:

21/2019 WATSON: That the February 11, 2019 special meeting minutes be approved with a correction to read “that the gravel crush be completed May 15, 2019” instead of “that the gravel crush to commence May 1, 2019.”

Carried

DELEGATES:

Delegate Colleen Finning Plant Health Officer attended meeting at 10 a.m. and gave an update on Club Root and her role as a Plant Health Officer. Colleen and the RM’s WCO can develop a Weed Management Plan for the municipality. Colleen departed meeting at 10:50 a.m.

Delegate Todd Lewis, APAS attended meeting at 11:00 a.m. and distributed an APAS information sheet sharing key areas that APAS has influenced policy. APAS is available to attend an information evening for the municipality to update ratepayers and answer questions or concerns. Todd departed meeting at 11:50 a.m.

NEW BUSINESS:

APAS/CLUB ROOT INFORMATION EVENING:

22/2019 FICK: That a Ratepayer APAS/Club Root Information meeting be held in March with a catered supper charging \$5.00 per person.

Carried

VOTING BOX AT INFORMATION EVENING:

23/2019 WATSON: That there is a Voting Box at the Ratepayer APAS/Club Root Information evening in March to vote on the APAS membership for 2019 and that the voting remains open at the Municipal Office for a minimum of one week or a maximum of three weeks as per administration.

Defeated

SUGGESTION BOX AT INFORMATION EVENING:

24/2019 de MOISSAC: That there is a Suggestion Box at the Ratepayer APAS/Club Root Information evening in March to make suggestion on the APAS

membership for 2019 and that the Suggestion Box remain at the Municipal Office for a minimum of one week or a maximum of three weeks as per administration.

Carried

DEPUTY REEVE 2019 APPOINTMENT:

25/2019 FICK: That Brian Watson be appointed as the 2019 Deputy Reeve.

Carried

2019 COUNCIL AND CITIZEN APPOINTMENTS:

26/2019 GORING: That the 2019 Municipal Council and Citizen Appointments be accepted as per the List of Council and Citizen Appointments attached and forming part of these minutes.

Carried

2019 PCO/WCO APPOINTMENT:

27/2019 WATSON: That John Hammond be appointed as the Pest and Weed Control Officer for the Rural Municipality of Biggar #347 for 2019.

Carried

MHI DELEGATE AT SARM CONVENTION:

28/2019 de MOISSAC: That Brian Fick be the delegate to represent the municipality at the Saskatchewan Municipal Hail General Meeting on Tuesday, March 12 at the SARM Convention.

Carried

AUDITORS LETTER OF ENGAGEMENT:

29/2019 FICK: That the letter of engagement from Davies and Drury be accepted as presented and that Davies and Drury be appointed as the 2019 auditors.

Carried

BOARD OF REVISION and DEVELOPMENT APPEAL BOARD:

30/2019 GORING: That Gord Krismer and Associates be appointed as Board of Revision and Development Appeal Board for the municipality for the 2019. Board members: Clint Krismer, Chair; Gord Krismer, Co-Chair; Jeff Hutton, Kirby Bodnard, Charmaine Luscombe, Brenda Lauf, Cameron Duncan, David Lang, Gail Wartman and secretary Aileen Swenson.

Carried

SASK. LOTTERIES COMMUNITY INITIATIVE GRANT:

31/2019 WATSON: That the Saskatchewan Lotteries Community Initiative Grant in the amount of \$5,067.00 be allocated to the Town of Biggar Recreation Board.

Carried

CANADA DAYS SPONSORSHIP:

32/2019 SAGON: That the municipality purchase the platinum package for \$700.00 from the Biggar Rec Valley Canada Days celebration being held June 29-July 1, 2019.

Carried

APPLICATION FROM LANDS BRANCH:

33/2019 DANYCHUK: That application for the sale of E1/2 12-35-15 W3rd by the Ministry of Agriculture, Lands Branch be approved.

Carried

GENERATOR RENTAL:

34/2019 POLETZ: That the payment of \$1,575.00 for the rental of the generator from Brandon Wheaton is approved.

Carried

FINAL PAYMENT FOR OFFICE RENOVATIONS:

35/2019 GORING: That the final payment to Aaron Timoffee Professional Coating in the amount of \$7,137.33 be approved. The total payment for renovations at the municipal administration building is \$20,680.00

Carried

SAMA INVOICE PAYMENT:

36/2019 POLETZ: That the SAMA 2019 payment in the amount of \$21,125 is approved.
Carried

SARM INSURANCE and BENEFITS:

37/2019 GORING: That the SARM invoices for Membership, Liability Insurance, Property Insurance and Health/Dental Benefits reviews and approved for payment.
Carried

WCB COUNIL COVERAGE:

38/2019 POLETZ: That the WCB positional coverage for council members for 2019 be approved for \$35,682.00.
Carried

SARM CONVENTION:

39/2019 de MOISSAC: That councilors, Administrator and Foreman are approved to attend the SARM convention in Saskatoon from March 11-13, 2019 and that Jeanne Marie de Moissac, Brian Fick, Brian Watson and Wes Goring may vote on resolutions on behalf of the municipality.
Carried

2018 POLICY MANUAL:

40/2019 WATSON: That the 2018 municipality policy manual be approved as presented.
Carried

COST OF LIVING SALARY INCREASE:

41/2019 FICK: That the cost of living increase of 2.5% for the CSR, Administrative Assistant, Foreman, WCO/PCO and Transportation employees be approved with increase beginning March 1, 2019.
Carried

GRAVEL CRUSH AGREEMENT:

42/2019 FICK: That the Gravel Crush Agreement with Langenburg RediMix is approved with amendments to include the price with and without the jaw and that the crush is to be completed May 15, 2019.
Carried

COUNCIL RENUMERATION:

43/2019 WATSON: That council remuneration remain at \$200/day for meetings, \$25/hr for supervision, \$100/month for community interaction, \$20/month cell phone usage and \$.60/km mileage.
Carried

SUBDIVISION APPLICATION:

44/2019 FICK: That the residential application for NW 17-36-14 W3rd File #S18079 does not require a servicing agreement is approved.
Carried

PERMANENT AND TEMPORARY ROAD CLOSURES:

45/2019 GORING: That the request from Duane Neufeldt for a temporary road closure from S1/2 5-35-16 W3rd running east towards the NW 36-35-16 W3rd from January 1 to May 1, 2019 is approved upon signing of a lease agreement. Administration will begin the process of the permanent road closure that has been requested by Duane Neufeldt for N1/2 31 and 36-34-16 W3rd.
Carried

TEXAS GATE and FENCE AT SPRINGWATER:

46/2019 SAGON: That a registered letter be sent to the Springwater Colony inviting them to meet with council to discuss the Texas Gate located on NE 19-34-17 W3rd, NW 20-34-17 W3rd, SE 19-34-17 W3rd, SW 20-34-17 W3rd and the fence on NE 31-34-17 W3rd.
Carried

BYLAW 1/2019:

- 47/2019 WATSON: That Bylaw 1/2019 a bylaw to provide for the control of dogs in the special service area, known as Springwater be read a 1st time. Carried
- de MOISSAC: That Bylaw 1/2019 be read a 2nd time. Carried
- GORING: That Bylaw 1/2019 be allowed to be read a 3rd time at this meeting. Carried
- SAGON: That Bylaw 1/2019 be read a 3rd time and be signed and sealed by the Reeve and Administrator. Carried

STRIPPING PAYMENT:

- 49/2019 GORING: That JDL Underground Services be paid \$6,500 plus applicable taxes for the stripping at the Goring pit as per the verbal quote of \$6,000-7,000 that JDL Underground provided to the administrator. Carried

MINUTES:

- 50/19 SAGON That the minutes of the regular meeting of council held January 15, 2019 be approved as presented. Carried

FINANCIAL REPORTS:

- 51/18 de MOISSAC: That Bank Reconciliation and Financial Statements for the month of January 2019 be approved as presented.

ACCOUNTS:

- 52/18 DANYCHUK: That the following list of accounts be approved for payment: Checks #569-612, except checks #602 and #603 needing more clarification; Online payments, MasterCard payments, payroll and council remuneration for a total amount of \$141,754.36.

Meeting Adjourned at 4:45 p.m.

Reeve

Administrator