

RURAL MUNICIPALITY OF BIGGAR NO. 347

A meeting of the Council of the Rural Municipality of Biggar No. 347 was held on Tuesday, January 19, 2016 in the Municipal Office.

The meeting was called to order at 8:21 a.m. by the Reeve Dubreuil.

Those in attendance were: Reeve Kent Dubreuil

Division 1: Vacant	Division 4: Dwayne Zagoruy
Division 2: Rob Danychuk	Division 5: Larry Antonenko
Division 3: Rob Hammond	Division 6: Brian Watson
	Via conference call

The Administrator advised Council that Councillor Jason Aman for Division No. 1 has been disqualified to remain as Councillor as stipulated in Section 147(1)(c) of *The Municipalities Act*.

**PART 1: ADOPTION OF THE AGENDA**

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01/16 Moved by DANYCHUK that the agenda be adopted with the following additions:

- Call for Nominations – Division One
- Snow Plowing
- Stubble Burning
- Work Plan - Projects
- HR Plan
- Road Allowance – Glenda Horner
- Weed Spray Equipment

Carried

**PART 2: ADOPTION OF THE MINUTES**

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02/16 Moved by HAMMOND that the minutes of the regular meeting of Council of Rural Municipality of Biggar No. 347 held on Thursday, December 17, 2014 be adopted as presented.

Carried

**PART 3: BUSINESS ARISING FROM MINUTES**

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NIL.

**PART 4: STATEMENT OF FINANCIAL ACTIVITIES**

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03/16 Moved by ANTONENKO that the Statement for Payments and Receipts for the month of December, 2016 be adopted as presented and form part of these minutes.

Carried

04/16 Moved by DANYCHUK that the Bank Reconciliation for the month of December, 2016 be adopted as presented and form part of these minutes.

Carried

**PART 5: ACCOUNTS**

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05/16 Moved by DANYCHUK that the accounts as presented be approved for payment; a list of cheques numbering #456 to #457, MasterCard and CAFT payments for a total of \$84,248.60 paid at month end and cheques numbering #458 to #486 totaling \$84,444.46, excluding cheque no. 461 for \$27,747.50, to be approved at this meeting, be annexed hereto and form a part of these minutes.

Carried

**PART 6: LATE ACCOUNTS**

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06/16 Moved by ZAGORUY that the following late accounts be approved as listed:

Town of Biggar	\$ 84.00	Morgan Kirschman	\$ 100.00
Dorothy McNulty	\$ 50.00	D.W. Upholstery	\$ 99.00
Terry Yaschuk	\$ 240.00	Larry Antonenko	\$ 863.20
Kent Dubreuil	\$ 721.10	Biggar Courier	\$ 18.00
Robert Danychuk	\$ 424.00	Robert Hammond	\$ 442.00
Dwayne Zagoruy	\$ 485.20	Lisa Haynes	\$ 326.40

Duane Neufeldt	\$5,065.20	Rick Farrell	\$ 919.80
Massie Hilltop Farm	\$2,761.50	Jason Aman	\$ 1,764.00
Calvin Poletz	\$6,841.80	Kenneth Kostuchenko	\$43,545.08

Carried

**PART 7: CORRESPONDENCE**

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07/16 Moved by DANYCHUK that the correspondence, as listed, attached to and forming a part of these minutes, be received and filed.

Carried

**PART 8: DELEGATIONS**

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John Hammond, PCO/WCO, met with Council at 11:03 a.m. to discuss pest control and weed control needs for 2016. (11:22 a.m.)

08/16 Moved by DUBREUIL that we pay all related costs to retain the necessary licenses for our waste/pest/weed control officer.

Carried

Terry Yaschuk, Foreman, met with Council at 11:31 a.m. to discuss municipal projects and equipment needed for 2016. (1:10 p.m.)

**PART 9: BUSINESS**

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**Council Meeting Dates/Start Times**

09/16 Moved by WATSON that the 2016 Meetings of the Council of the Rural Municipal of Biggar No. 347 be held in the Council Chambers of the Municipal Administration Building in Biggar, Saskatchewan on the third Tuesday of each month commencing at 8:00 a.m. or unless otherwise changed by Council.

Carried

**Administrator's Bond**

10/16 Moved by HAMMOND that the Administrator's presentation of Blanket Bond to the Council be acknowledged as presented and approved.

Carried

**Borrowing Resolution**

11/16 Moved by WATSON that the Reeve and Administrator be authorized to borrow, either before or after levying taxes for the current year, from any person, credit union or bank any monies to a maximum of 1,500,000.00 that the council considers necessary to meet the expenditures of the municipality for municipal purposes.

Carried

**Custom Work Rates**

12/16 Moved by ANTONENKO that custom work rates for 2016 be set as follows with the stipulation that anyone requiring custom work is to sign a waiver form indemnifying the municipality from any damages to that person's property, as well as any damages to municipal equipment while completing the work is responsibility of the person requesting the work;

Grader (Ratepayers)	\$100.00 per hour
Grader (Others)	\$225.00 per hour
Mower (Ratepayers)	\$ 70.00 per hour
Mower (Others)	\$200.00 per hour
Scraper (Ratepayers)	\$150.00 per hour
Scraper (Others)	\$300.00 per hour

Carried

**Janitor Contract**

13/16 Moved by ANTONENKO that the contract with Thur-O Janitorial Services Ltd. of Biggar, SK be renewed for janitorial services of the RM office building for 2016 which includes the office rental area of Biggar Accounting Services, with duties as previously listed at the rate of \$313.64 per month, plus GST.

Carried

**Office Yard Maintenance**

14/16 Moved by DANYCHUK that John Caleo be hired for yard care and associated duties necessary to maintain the grounds of the RM office in Biggar, SK. during the 2016 summer months and be paid as per invoice submitted.

Carried

**Snow Removal in Springwater**

- 15/16 Moved by HAMMOND that Neil Houdek be hired to do snow removal in the Hamlet of Springwater for 2016 at a rate of \$100.00 per hour.
- Carried

**Council Indemnity**

- 16/16 Moved by ZAGORUY that the Rural Municipality of Biggar No. 347 set the Council Indemnity for 2016 at \$200.00 a day and \$0.60 per kilometer for attending regular and special meetings of Council with Council being paid \$25.00 per hour and \$0.60 per kilometer for supervision of public works and supervision of office. Council shall be paid \$200.00 per day and \$0.60 per kilometer for committee meetings. As well, Council while attending SARM Conventions and seminars/meetings; shall be paid \$200.00 per day and \$0.60 per kilometer with the municipality covering the costs of rooms, meals and incidental costs. As well as, a flat rate of \$200.00 per month and \$20.00 per month cellular usage reimbursement.
- Carried

**Application to Purchase Crown Land - Friesen**

- 17/16 Moved by DUBREUIL that we reserve the crown lands listed in the purchasing application submitted by Joshua Friesen, legally described as Section 12-34-13-W3, to pursue gravel exploration.
- Carried

Councillor Rob Danychuk declared a pecuniary interest and left the room at 10:40 a.m.

**Application to Purchase Crown Land - Danychuk**

- 18/16 Moved by DUBREUIL that we approve the application submitted by Robert Danychuk for the crown lands listed in the purchasing application.
- Carried

Councillor Rob Danychuk returned to meeting at 10:50 a.m.

**Application to Purchase Crown Land - Fox**

- 19/16 Moved by DUBREUIL that we approve the application submitted by Wayne Fox for the crown lands listed in the purchasing application.
- Carried

**Application to Purchase Crown Land - Haynes**

- 20/16 Moved by DUBREUIL that we approve the application, in part, as submitted by Mark and Lisa Haynes, to purchase crown lands for land legally described as SE 6-36-13-W3 and that we reserve the crown lands, legally described as NW 7-36-13-W3, NE 7-36-13-W3, and SW 7-36-13-W3, to pursue gravel exploration.”
- Carried

**Application to Purchase Crown Land - Hare**

- 21/16 Moved by DUBREUIL that we approve the application submitted by Nelson & Cheryl Hare for the crown lands listed in the purchasing application.
- Carried

**Application to Purchase Crown Land – Mair**

- 22/16 Moved by DUBREUIL that we reserve the crown lands listed in the purchasing application submitted by George Mair, legally described as NE, NW, SE of 10-34-13-W3; Section 11-34-13-W3; SW 13-34-13-W3; SW 14-34-13-W3; PT NW 12-34-13-W3; and PT SW 12-34-13-W3, to pursue gravel exploration.
- Carried

**Ratification Motion – Gravel Crush**

- 23/16 Moved by ZAGORUY that we pay RB Aggregate \$4.50 per yard to crush approximately 15,000 to 20,000 yards at the Kostuchenko pit and approximately 10,000 yards at the Poletz pit.
- Carried

**Ratification Motion – Rental of Bush Cat**

- 24/16 Moved by WATSON that we rent from Spencers a Bush Cat for a month to push back trees on back roads.
- Carried

**Ratification Motion – Rental of Trailer**

- 25/16 Moved by HAMMOND that we rent from Spencers, for \$1,250.00 for two weeks, a trailer to haul the Bush Cat.
- Carried

**Sask. Lotteries Grant**

26/16 Moved by DANYCHUK that we table the request submitted by the Town of Biggar for the Sask. Lotteries Grant until the next meeting. Carried

**Rental of McCrea Acreage**

27/16 Moved by ANTONENKO that we rent the McCrea Acreage to RB Aggregate for \$1,300.00 per month, one month minimum and then prorated per week afterwards, conditionally to the sale of the property, and that the RB Aggregate shall obtain tenant insurance. Carried

Council called a recess at 11:58 a.m. and reconvened at 1:05 p.m.

**Request for Funding – Biggar Curling Club**

28/16 Moved by ZAGORUY that we give the Biggar Curling Club a grant of \$1,900.00 to purchase an ice nipper. Carried

**Board of Revision Appointments**

29/16 Moved by DANYCHUK that we appoint Cindy Hoppe, Judy Redlick, and Lorna Redlick to our Board of Revision for the year 2016. Carried

**Six Month Notice – Tax Enforcement**

30/16 Moved by ZAGORUY that we authorize our Administrator to proceed with six month notice for the following properties:

- Parcel A, Plan 101463140 Ext 7
- Lot 13, Block 4, Plan G391
- Lots 27, 28, 29, 30, Block 2, Plan G391

In accordance with *The Tax Enforcement Act*.

Carried

**Recreation Board Rep. Compensation**

31/16 Moved by HAMMOND that we pay our Recreation Board Reps. \$30.00 per meeting and \$0.60 per km for mileage to attend the Recreation Board meetings. Carried

**Next Meeting Date**

The next meeting of Council will be held on February 9, 2016 at 8:00 a.m. in the Administration Building.

**PART 10: COUNCIL ADDITIONS**

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**Call for Nominations – Division One**

32/16 Moved by ANTONENKO that we authorize our Administrator/Returning Officer to advertise the Call for Nominations and that the By-Election for Division One will be held on March 23, 2016 at the Municipal Office. Carried

**Weed Spray Equipment**

33/16 Moved by DUBREUIL that we replace John Hammond’s pump and purchase spray equipment required. Carried

**PART 11: ADJOURNMENT**

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The meeting was adjourned at 3:21 p.m.

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Reeve

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Administrator